



Compton All Saints' Church of England Primary School

Compton All Saints' aspires to the highest possible attainment for all of its pupils and is committed to constant improvement across all areas. All its work is underpinned by its core values of love, courage and respect.

Compton All Saints Primary School AI Policy

1. Introduction

At Compton All Saints Primary School, we recognise the potential of Artificial Intelligence (AI) to enhance teaching and learning. This policy outlines our commitment to the ethical, safe, and effective use of AI technologies in our educational environment.

2. Purpose

The purpose of this policy is to provide clear guidelines for the use of AI by students, teachers, and staff. It aims to ensure that AI is used to support educational outcomes while respecting privacy, promoting fairness, and preventing misuse.

3. Scope

This policy applies to all AI technologies used within the school, including but not limited to:

- AI systems for assessing student work
- Personalised learning platforms
- Data analysis tools
- Any other AI applications used for educational or administrative purposes

4. Ethical Use

We are committed to using AI in a manner that:

- Respects individual privacy and data protection laws
- Promotes fairness and prevents discrimination
- Ensures transparency and accountability in AI applications

5. Guidelines for Use

For Students:

- AI tools may be used to support learning and provide personalised feedback.
- Students must understand the ethical implications of AI and use it responsibly.
- AI should not be used to complete assignments or assessments dishonestly.

For Teachers:

- AI can be used to enhance teaching methods and provide tailored support to students.

- Teachers should ensure that AI tools are used to complement, not replace, traditional teaching methods.
- Continuous professional development will be provided to help teachers effectively integrate AI into their teaching practices.

For Administrators:

- AI can be used to streamline administrative tasks and improve efficiency.
- Administrators must ensure that AI systems comply with data protection regulations and ethical standards.
- Regular reviews of AI applications will be conducted to assess their impact and effectiveness.

6. Data Privacy and Security

- All AI systems must comply with the General Data Protection Regulation (GDPR) and other relevant data protection laws.
- Personal data collected by AI systems must be securely stored and only accessible to authorized personnel.
- Any data breaches or misuse of AI must be reported immediately and addressed promptly.

7. Generative AI

a) Use of Generative AI Systems:

- Staff at Compton All Saints are encouraged to use Microsoft Copilot due to its enhanced privacy and security within the school's Microsoft 365 infrastructure. All use should be linked to their school's Microsoft 365 account/email.
- When using any information/data about individuals within the Compton All Saints community, staff must use Microsoft Copilot.
- Staff can also utilise AI tools embedded within the school's Arbor system.
- Other generative AI tools (e.g., ChatGPT, Suno, Magic School AI, TeachMate AI) may be used for tasks not involving specific information/data about individuals in the Compton All Saints community. Staff should consult with a member of the Leadership Team before using any other generative AI tools not referenced in this policy. If these tools require a login/account, staff should use their school's Microsoft 365 account/email.

b) Educational Use:

- Currently, we do not teach learners to use AI systems. However, in Upper Key Stage 2 (Years 5 and 6), learners are taught how AI systems work.

c) Enhancing Teaching and Learning:

Staff at Compton All Saints may use AI systems for the following tasks:

- Simplifying texts to support lower attainers or children with SEND, which may include combining it with using Widgeit.
- Using learners' sentences/writing to create images for them to evaluate their writing.
- Using Reading Progress/Reading Coach to provide individualised feedback or for learners to create their own texts.

- Creating specific WAGOLs.
 - Creating images for lessons and performances, avoiding copyright issues.
 - Generating specific questions or word problems in subjects such as maths and science.
- d) **Supporting and Reducing Workload:**
Staff at Compton All Saints may use AI systems for the following tasks:
- Lesson planning/Unit of Learning planning.
 - Generating dictated paragraphs for weekly spelling tests.
 - Generating assessment/test questions.
 - Creating home learning activities/questions.
 - Generating sentences/variety of word classes for specific units.
 - Creating overviews of lesson plans and Units of Learning as a starting point for planning.
 - Generating wording for objectives (e.g., for Performance Management).
 - End-of-year report statements.
 - Drafting emails and letters.
 - Summarizing online documents.
 - Creating summaries and summary questions from texts.
 - Generating objectives and success criteria for action plans and reports.

8. **Monitoring and Evaluation**

- The use of AI in the school will be regularly monitored to ensure it aligns with our educational goals and ethical standards.
- Feedback from students, teachers, and parents will be sought to continuously improve our AI practices.
- This policy will be reviewed annually to keep up with technological advancements and regulatory changes.

9. **Conclusion**

Compton All Saints Primary School is dedicated to harnessing the benefits of AI while upholding our commitment to ethical and responsible use. By following this policy, we aim to create a safe and supportive learning environment for all.